

**THE THIRD MEETING OF THE EXECUTIVE COMMITTEE** of the Diocese of Algoma was held at Villa Loyola, Sudbury, Ontario, on November 15 and 16, 2017.

Present

The Bishop, The Rt. Rev. Anne Germond  
The Chancellor, Mr. Garth O'Neill  
The Dean, The Very Rev. James McShane  
The Treasurer, Mrs. Jane Mesich  
The Recording Secretary, Mrs. Liz Hamel

Archdeacons

The Ven. Harry Huskins	Executive Archdeacon
The Ven. Roberta Wilson-Garrett	(Algoma)
The Ven. Dawn Henderson	(Muskoka)
The Ven. Glen Miller	(Sudbury-Manitoulin)
The Ven. Joan Locke	(Temiskaming)
The Ven. Deborah Kraft	(Thunder Bay-North Shore)

Lay Stewards

Mrs. Fran Glover	(Algoma)
Ms. Mary McDonald	(Algoma)
Mrs. Betty Whetham	(Muskoka)
Mrs. Susan Pincoe	(Muskoka)
Mr. Gilles Tessier	(Sudbury-Manitoulin)
Mr. Tom Linck	(Sudbury-Manitoulin)
Mrs. Marcia Crawbarger	(Temiskaming)
Ms. Carrie Birtch	(Temiskaming)
Mrs. Kathleen Aitken	(Thunder Bay-North Shore)

Regional Deans

The Rev. Rick Reed	(Algoma)
The Rev. Kelly Baetz	(Muskoka)
The Rev. Doug Prebble	(Sudbury-Manitoulin)
The Ven. Linda White	(Temiskaming)
The Rev. Diane Hilpert-McIlroy	(Thunder Bay-North Shore)

Bishop's Appointees

The Rev. Dr. Robert Derrenbacker  
Mr. Hugh Mackenzie

Youth Representative

Ms. Megan Trimmer

ACW President

Ms. Barb Garvin

ACIP Representative

Vacant

Indigenous Representative The Rev. Pam Rayment

Regrets

Mr. Dale Sparkes, Lay Steward (Thunder Bay-North Shore)

**THE THIRD MEETING OF THE EXECUTIVE COMMITTEE** of the Diocese of Algoma was held at Villa Loyola, Sudbury, Ontario, on Wednesday, November 15, and Thursday, November 16, 2017.

Opening prayers and reflection offered by the Bishop.

**The Bishop relayed regrets from:** Dale Sparkes

**The Bishop extended Courtesies of the House to:**

Jay Koyle, Congregational Development Officer  
Pam Rayment, Indigenous Representative  
Frank Charbonneau and John Elliott, RBC Phillips, Hagar & North Investments Counsel Inc.  
Annette Procnier, Muskoka Ministry Transition Team  
Jock Pirrie, Administration and Finance Committee

**The Bishop welcomed the newest members of the Executive Committee:**

Rick Reed (Regional Dean – Algoma)  
Linda White (Regional Dean – Temiskaming)  
Megan Trimmer (Youth Representative)  
Barb Garvin (Diocesan ACW President)

### **Conflict of Interest**

The Bishop requested that any conflict of interest be declared. None were identified.

### **Acceptance of Provisional Agenda**

A change was noted in the agenda. The 2018 budget will be presented Wednesday evening.

The Provisional Agenda was adopted by consensus.

### **Approval of the Minutes of the First meeting of the Executive Committee held at Algoma's Water Tower Inn, Sault Ste. Marie, on May 5, 2017.**

Moved by: Hugh Mackenzie  
Seconded by: Glen Miller

*That the minutes of the first meeting of the Executive Committee be approved as circulated.*  
**CARRIED #1**

### **The Second meeting of the Executive Committee was in the form of an e-mail poll conducted on August 18, 2017 regarding the purchase of an organ for St. Paul's, Thunder Bay.**

*The poll responses from Executive members indicated approval of the parish's request.*

## New Business

### **Diocesan Investments**

Frank Charbonneau from RBC Phillips, Hager & North Investment Counsel Inc. (RBC) announced his upcoming retirement and introduced John Elliott who will be the agent replacing Mr. Charbonneau in the handling of our Diocesan Consolidated Investments. Mr. Charbonneau reviewed our management portfolio and entertained questions in relation to the funds. We presently have 2 separate funds with RBC: the Consolidated Investment Fund and Portfolio B Fund. The Consolidated Investment Fund has been in existence since 1999 and is a balanced fund with 50% invested in fixed income and 50% invested in equities. Portfolio B was started in 2015 and is a more conservative fund with 65% invested in fixed income and 35% invested in equities.

The Bishop expressed thanks to Mr. Charbonneau for his presentation and offered congratulations on his impending retirement. She welcomed Mr. Elliott as our new portfolio manager.

## Committee Reports

### **Muskoka Ministry Transition Team**

Annette Proconier offered a verbal report on the Team's activities to date. The report is attached as Appendix #1.

### **Motions from the Muskoka Ministry Transition Team**

#### **Christ Church, Ilfracombe**

Bob Derrenbacker spoke to the motion.

Moved by: Bob Derrenbacker

Seconded by: Joan Locke

*That Christ Church (Ilfracombe), having been reviewed by the Muskoka Ministry Transition Team as mandated in the reorganization plan, remain open as a seasonal congregation, moving its status from "under review" to "open".*

**CARRIED #2**  
**RESPONSIBILITY – Muskoka Deanery Officials**

### **St. James (Gravenhurst) and Parish of Lake of Bays**

Moved by: Joan Locke

Seconded by: Bob Derrenbacker

*That the Diocesan Executive Committee approve the request from St. James, Gravenhurst and Lake of Bays Parish that Holy Manger (Barkway), St. James (Port Cunningham), St. John's (Fox Point) and St. Mary Magdalene (Dorset) remain open for the remainder of the restructuring*

*mandate, to be reviewed in the summer of 2019, at which time greater clarity for Region 2 is anticipated.*

Joan Locke spoke to the motion and the Team entertained questions.

The review in the summer of 2019 challenges the parish over the next two years to present to the Team (Executive) what they are doing in terms of mission and ministry to maintain their viability. The two year extension will offer time to the MMTT to review the area around Region 2 to determine a viable quadrant. The Team needs to consider the region as a whole. There are some vital ministries going on in each of these congregations.

The question was called and **CARRIED #3**  
**RESPONSIBILITY – Muskoka Deanery Officials and Muskoka Ministry Transition Team**

### **Christ Church, Windermere**

Joan Locke spoke to the motion. Annette Proconier and Joan visited the parish in August. There are a group of folks that live in Windermere year-round. They meet in the cottage in the winter months and in the church in the summer months. Lots of outreach ministry occurring in the surrounding communities. They have a long-standing community attachment with Ullswater/Bent River. Possibilities being entertained to combine services/ministry. Currently a retired priest covers services. Continuation of ministry would be dependent on availability of clergy.

Windermere was scheduled to be reviewed not closed. The Team has completed their review and bring forward the following motion as a result. There are always mechanisms available to bring issues back to the Executive Committee if circumstances change going forward.

**Moved by:** Joan Locke  
**Seconded by:** Kelly Baetz

*That Christ Church (Windermere), having been reviewed by the Muskoka Ministry Transition Team as mandated in the reorganization plan, remain open as a year-round congregation, moving its status from “under review” to “open”.*

**CARRIED #4**  
**RESPONSIBILITY – Muskoka Deanery Officials and Muskoka Ministry Transition Team**

The Bishop announced that during the course of the Executive Committee meeting she will call on deanery representatives to cite an example of something happening in their respective deaneries that identifies discipleship in action.

### **St. Stephen’s, Vankoughnet**

Kelly Baetz spoke to the motion. Currently a chapel of St. Thomas’, Bracebridge. It does not pose a drain on resources. A cemetery is on the property so it would not be a quickly realized asset. One year would provide time to make a determination.

**Moved by:** Bob Derrenbacker  
**Seconded by:** Joan Locke

*That St. Stephen's (Vankoughnet), having been reviewed by the Muskoka Ministry Transition Team as mandated in the reorganization plan, remain open as a chapel of St. Thomas', Bracebridge for one year, to be reviewed again the fall of 2018.*

CARRIED #5

RESPONSIBILITY – Muskoka Deanery Officials and Muskoka Ministry Transition

St. Thomas' (Ullswater/Bent River) and St. Thomas' (Orville)

Moved by: Joan Locke  
Seconded by: Kelly Baetz

*That, until the Diocesan Executive Committee either carries out or withdraws the current plan to close St. Thomas' (Ullswater/Bent River) and St. Thomas' (Orville), they recommend to the Bishop that these congregations be instructed to have only 2 services requiring sacramental ministry per month, such that a priest is only required at one of the churches each Sunday.*

Joan Locke spoke to the motion. These two congregations are part of St. Stephen's parish. Services are coordinated between Church of the Redeemer (Rosseau) and the two St. Thomas'. In order to accommodate the service times in these three congregations, the cleric basically needs to travel at excessive speeds on any given Sunday. While other things are being sorted out within the reorganization, the motion asks Ullswater/Bent River and Orrville to change their services so that the Incumbent only needs to be at one congregation on a Sunday.

There are two concerns prompting this recommendation:

- 1) Pastoral – clerics serving multi-point parishes often have to run to the next congregation immediately after, or in some cases before, the end of the service. It does not allow for the development of good pastoral relationships. It also causes difficulty for the cleric to prayerfully prepare for the service he/she is leading.
- 2) Safety – the Diocese has a responsibility to its people to provide a safe environment for work. Travelling at excessive speeds, at any time of year, to accommodate service times presents a safety concern for our people.

The Bishop requested that deaneries initiate discussions at the parish level to change service times if situations as noted are in effect.

**Amending motion**

Moved by: Dawn Henderson  
Seconded by: Betty Whetham

To add the following clause –

*Further, that the service times for St. Thomas' (Ullswater/Bent River) and St. Thomas' (Orrville) be changed in order to accommodate safe travel and to enable further building of pastoral relationships.*

Amendment CARRIED #6

Moved by: Joan Locke  
Seconded by: Kelly Baetz

*That, until the Diocesan Executive Committee either carries out or withdraws the current plan to close St. Thomas' (Ullswater/Bent River) and St. Thomas' (Orrville), they recommend to the Bishop that these congregations be instructed to have only 2 services requiring sacramental ministry per month, such that a priest is only required at one of the churches each Sunday. Further, that the service times for St. Thomas' (Ullswater/Bent River) and St. Thomas' (Orrville) be changed in order to accommodate safe travel and to enable further building of pastoral relationships.*

CARRIED #7  
RESPONSIBILITY – The Bishop

### **Further discussion/concerns of the Muskoka Ministry Transition Team**

Kelly Baetz spoke of some of the concerns that are affecting the functioning of the Team.

The reorganization plan was approved by the Executive Committee. Some congregations/parishes are having conversations that may cross over the quadrants as identified in the plan. The MMTT is seeking input from the Executive on how willing this body is to listen to the alternatives that may be initiated as a result of these discussions.

At the commencement of the process, the Team relayed the following information to parishes in Muskoka:

- they encouraged conversations within each area; talk to your neighbours and discern what possibilities may exist
- they encouraged conversations within the identified quadrants

Two quadrants initiated conversations with each other beyond the boundaries recommended which causes implications for the other quadrants.

Two challenges exist for the Team in these situations:

- 1)What does the Team do? Do we entertain conversations between leadership and quadrants?
- 2)How are decisions made about these potential conversations?

Basically, what latitude is the Team given to solve the circumstances that develop as a result of talks that are initiated and plans submitted without their knowledge? What is the flexibility of the plan? In some instances, the results could be positive but are we permitted to investigate a deviation from the plan?

Extensive discussion ensued.

A message needs to be relayed to clergy that they have to be cooperative with the MMTT and the proposed plan. They are accountable to their Bishop.

The Team has the latitude to change the boundaries of the plan if they see that it would be more beneficial to the overall reorganization of the Deanery.

Moved by: Hugh Mackenzie  
Seconded by: Dawn Henderson

*That the Muskoka Ministry Transition Team is authorized to recommend to the Executive Committee parish alignments outside of the recommendations in the Report of the Reorganization of Ministry in Muskoka providing such alignments are consistent with the Principles of the Reorganization Plan approved by the Executive Committee in June 2016.*

CARRIED #8

RESPONSIBILITY – Muskoka Ministry Transition Team

The Bishop noted the importance of pastoral and reconciliation pieces in our communication when change is occurring so we may maintain healthy relationships.

### **Deanery and Diocesan Positions**

The Bishop referred the Executive Committee to the reports received from the individuals in Deanery and Diocesan positions.

### **Congregational Development Officer**

Jay Koyle provided a verbal report to the Executive which is summarized in Appendix #2.

Meeting recessed at 5:30 p.m.

Meeting reconvened at 7:00 p.m.

### **Discipleship minute – Deanery of Temiskaming**

One congregation in the deanery determined that folks in the pews don't always have the words to articulate their faith and therefore can't share their faith with others to spread the good news. They have developed a few tools to assist with helping people to feel more comfortable expressing their faith: interactive sermon, group discussions and sharing "what is the good news", wordless book this upcoming Sunday; folks will be invited to share and tell the story with this simple tool.

### **Committee Reports cont'd**

#### **Diocesan ACW**

Barb Garvin, President, shared her report with the Executive Committee. It is attached as Appendix #3.

#### **Pastoral Care Around Induced Death - P-CAID**

The Bishop referred members to the report received from the Task Force.

## **Drug and Alcohol Addiction**

The Bishop referred members to the report received from the Task Force. Carrie Birtch, as a member, spoke on behalf of the group. The group is wondering if they are on the right track. One of their concerns was the word “training” that was contained in the motion. The members do not feel that they are capable of providing training and would like to change the training component to “making resources available”.

Discussion ensued.

It was the consensus of the Executive that the intent of the motion was to ensure the group could provide/make available a list of resources or places to go to access services across the Diocese.

It is hopeful that parishes would be welcoming to groups to meet; encourage youth to understand the issues; break the stigma. Simple actions like providing coffee and cookies so groups don't have to bring their own.

Training for clergy does not have to be extensive; still a role for the pastor to walk with folks with addiction; mainly raising awareness for clergy.

## **Indigenous Representative to the Executive Committee**

Pam Rayment shared her experiences from The Road to Warm Springs gathering in Pinawa, MB in September. This was a National Consultation on Indigenous Self-Determination.

Her presentation is attached as Appendix #4.

## **New Business**

### **Accessibility for Ontarians with Disabilities Act – AODA – Compliance**

Bob Derrenbacker provided an oversight of the requirements under the act and the various levels of businesses that are required to be compliant. His presentation is attached as Appendix #5.

This presentation focused on the policy itself and not on building project compliance. The policy is more philosophical in nature and reflects on how we conduct ourselves as service providers. It encourages us to embrace the training to provide better service to and a welcoming environment to those with various disabilities.

Parishes across the Diocese are seen as separate entities since they all function under their own charity number under CRA.

There are practical steps to take to become compliant.

The Executive decided to strike an adhoc committee to investigate/undertake ways to assist the Diocese with compliance. Bob Derrenbacker offered to chair the committee. Anyone interested in sitting on this adhoc committee should submit their name to Liz Hamel

([adminassistant@dioceseofalgoma.com](mailto:adminassistant@dioceseofalgoma.com)) by mid-December. At our next Executive, full membership will be determined and a mandate established.

The Bishop expressed appreciation to Bob for his presentation.

### **Discipleship minutes – Deanery of Algoma**

Pam Rayment shared experiences at Emmaus in Sault Ste. Marie. There are a lot of things happening in the parish that are being driven by the members and not by the leadership. They are being undertaken by lay members of the parish providing leadership on various levels. A contemplative prayer group has begun; a shift is forming from fund-raising incentives into doing things for other people (i.e. quilts for kids – making quilts for kids who are living under the poverty level or are experiencing illness); focused on being good stewards of the building. A refreshing change is occurring within the parish.

### **Finances**

#### **Budget**

Jane Mesich presented the Diocesan budget for 2018 and entertained questions. She highlighted the reduction in apportionment of \$40,000 from 2017 to 2018. Should this remain constant we will deplete our reserves within 3-5 years. We need to start looking at our budget lines and determine a way forward.

#### **Budget Motions**

#### **Exhibit #4**

1. That the minimum stipend for 2018 be increased by 1.5 percent to \$ 38,612 from \$38,041 per annum effective January 1, 2018.
2. That the basic travel cost paid by parishes for 2018 be increased by 1.5% to \$7,653 from \$ 7,540. The incumbent's allowance would receive the 2012 rate of \$6,898 plus the 2015, 2016, 2017 and 2018 increase of \$529 for a total of \$7,427, which would cover business travel up to 15,700 km. And that mileage in excess of 15,700 km be paid @ .39 per km; such supplementary mileage be paid only after receipt of actual odometer readings. The 2014 and 2013 increases of \$226 would be paid into a pooled fund that would be disbursed on a pro-rated basis among multi-point, rural incumbents who exceed the maximum mileage of 15,700 km per year or at the Bishop's discretion to clergy who are not otherwise compensated.
3. That the Bishop's, Executive Archdeacon's and Congregational Development Officer's stipends for the year 2018 be increased by 1.5 percent, effective January 1, 2018.
4. That the Executive Archdeacon's and Congregational Development Officer's living and responsibility allowances be increased by 1.5 percent, effective January 1, 2018.
5. That the Assistant Treasurer and Administrative Assistant salaries be increased to \$48,774 (Year 8 on the grid), effective January 1, 2018.

6. That the Diocesan Treasurer's salary be increased to \$89,044 (Year 8 on the grid), effective January 1, 2018.
7. That the summer student stipend remain at ¾ of the Diocesan minimum stipend.
8. That we accept \$ 290,000 as the General Synod Apportionment.
9. That the rate of travel allowance for the Bishop be increased by 1.5%.
10. That the mileage rate for casual travel be increased by 1.5% to .36 per kilometre from .35per kilometre.

Jane indicated that two items are being removed from the budget motions and they will be discussed separately:

Item #2 as highlighted above; and

The line item for the Congregational Development Officer. It is being recommended that this position be grouped with the Synod Office staff line item and not kept as a separate position.

Moved by: Linda White  
 Seconded by: Gilles Tessier

*That the basic travel cost paid by parishes for 2018 be increased by 1.5% to \$7,653 from \$ 7,540. The incumbent's allowance would receive the 2012 rate of \$6,898 plus the 2015, 2016, 2017 and 2018 increase of \$529 for a total of \$7,427, which would cover business travel up to 15,700 km. And that mileage in excess of 15,700 km be paid @ .39 per km; such supplementary mileage be paid only after receipt of actual odometer readings. The 2014 and 2013 increases of \$226 would be paid into a pooled fund that would be disbursed on a pro-rated basis among multi-point, rural incumbents who exceed the maximum mileage of 15,700 km per year or at the Bishop's discretion to clergy who are not otherwise compensated.*

**CARRIED #9**  
**RESPONSIBILITY – Diocesan Treasurer**

### Congregational Development Officer

Moved by: Tom Linck  
 Seconded by: Susan Pincoe

*That the Congregational Development Officer position be included in the Synod Office line item for budget purposes.*

Garth O'Neill commented on the current status of this position. The Congregational Development Officer has received continual contracts over a length of time since the commencement of employment. Therefore, this position already is considered, legally, to be an ongoing position of the Diocese. This motion would bring it in line with the other positions within the Synod Office.

Considerable discussion ensued. Concerns were raised regarding long-term concerns of the Diocesan budget.

Jane indicated that a total review of all positions and responsibilities is required and now that the Bishop is reaching the end of the first year of her episcopacy this review can commence in the new year. It was necessary to allow her some time to determine her staffing requirements and her priorities for the Diocese.

The question was called and **CARRIED #10  
RESPONSIBILITY – Diocesan Treasurer**

The remaining items under the omnibus budget motion were tabled.

Meeting recessed at 9:20 p.m.

Meeting reconvened at 9:15 a.m. – November 16

Regrets received from Bob Derrenbacker and Garth O’Neill

The Bishop expressed an apology to Jay Koyle as he was present during the sensitive discussion around the position of Congregational Development Officer the previous night. She will endeavor to communicate with individuals prior to such discussions in the future so they might have the opportunity to remove themselves from the room during the deliberations.

### **Bishop’s report**

The Bishop provided a report to the Executive Committee. It is attached as Appendix #6.

She focused on some particular aspects of her report that she wanted to highlight for the Executive and on some aspects not in her written report.

She commented on the necessity and importance of communication across the Diocese. She would like to focus on how we disseminate information more readily and so that it makes its way through to all peoples in the Diocese – deaneries, parishes, groups, individuals. How do we get the information out effectively?

*Algoma Anglican* is a good tool but often the news is dated by the time it is received. It keeps the Diocese connected but not necessarily current.

Encourage people to sign up for e-mail notifications from the Diocesan website. This may be done on the homepage. In this way, news that is published on the website is also pushed out by e-mail to those on the list.

Encourage open communication at all levels.

The Bishop expressed her appreciation to Pam Rayment for the morning Eucharist and for the invitation to “dwell in the Word”.

The Bishop has provided a Lenten program to all deaneries called *“Meeting Jesus in the Gospel of John”*. These resources were made available through the Society of St. John The Evangelist and personalized for use within the Diocese of Algoma. The booklets are good resources and provide personal reflection as we move through Lent in 2018. She encourages people to gather in small groups for discussion.

At the National House of Bishops meetings, they come together in small groups for discussion, prayer time and reflection. The same groups meet regularly at every meeting. The groups were designed specifically to bring together those of diverse opinions/theological backgrounds to promote open discussion and to come together in Christ.

As we approach General Synod 2019, it is apparent that every bishop is feeling anxiety. As we prepare we are wondering how we will walk together after Synod. On a personal level, we are not going to be able to change anyone’s mind. What we need to do, perhaps, is to be part of holy listening practices; hear the concerns and opinions of others without passing judgement. Focus on how we will live together after GS19.

The Bishop has distributed a letter to the Diocesan delegates to General Synod 2019. In this letter she is asking that they come together with her to form a committee to facilitate open conversations across the whole Diocese. It will start with a teleconference among the delegates and the Bishop. She is asking that they work together to facilitate discussions at the March and November Executive meetings in 2018; that they facilitate discussion during the Clergy Conference in May; that they assist in facilitating discussions within their respective deaneries over the next two years; the National Church has resources available to assist with these discussions. Parish conversations are encouraged but will be left up to the discretion of the individual Incumbents.

The role of the delegates will be to communicate both ways within their deaneries; they are to disseminate information and facilitate discussion as well as receive any concerns/comments/questions from people within their deanery. Incumbents may direct people to their deanery delegate.

She is hopeful that this will inspire open, honest discussion across the Diocese and keep the communication lines open so all will be heard.

Gilles Tessier, a General Synod delegate, expressed his appreciation to the Bishop for her leadership in this process and for her openness in establishing the committee and initiating conversation.

## **New Business**

### **Cemetery Transfers**

Harry Huskins spoke to the issue and explained the rationale behind the motion. In the midst of many of our property transactions is the disposition of various cemeteries. The preferred option is to transfer the cemetery to the local municipality. The motion will enable the Bishop to act on behalf of the Executive Committee to prevent the delay of some of these requests as we await the next meeting of the Executive.

Moved by: Harry Huskins  
Seconded by: Betty Whetham

- 1. That, when we have identified a cemetery we wish to transfer from the ownership of the Diocese, it is our preferred option to transfer such a cemetery to the local municipality; and*
- 2. That, when such a transfer of a cemetery to a municipality is undertaken, this Executive Committee authorizes the Bishop to act on behalf of the Executive Committee without this Executive Committee's further approval in executing any legal documents involved in conformity with Canon C-1.*

CARRIED #11

#### Registrar

Moved by: Hugh Mackenzie  
Seconded by: Gilles Tessier

*That in the absence of a Registrar (the Office provided for under Canon A-4) the Clerk of the Court shall carry out the functions of the Registrar relating to the Diocesan Court (Canon B-2), and in the Rules of the Diocesan Court, and as may be contained in the Court Manual and other usages put into place by the Diocesan Court.*

CARRIED #12

#### Residential School Refund

Moved by: Harry Huskins  
Seconded by: Deborah Kraft

*That the Residential School Settlement Refund, which has come back to our Diocese, be used to establish the "Algoma Indigenous Fund". Both the capital and the annual earnings in this fund shall be expended for the furtherance of Indigenous Ministry in Algoma at the Bishop's discretion.*

Considerable discussion ensued.

Question was called and DEFEATED

Moved by: Kelly Baetz  
Seconded by: Linda White

*That \$50,000 from the Residential School Settlement Refund amount be placed into a special fund to be used to nurture Indigenous ministry in the Diocese of Algoma and \$28,000 be returned to the general operating fund.*

Considerable discussion ensued.

It was the consensus of the group that this issue requires further discernment and prayerful consideration within the parishes.

Moved by:                      Hugh Mackenzie  
Seconded by:                  Jim McShane

*That this motion be tabled.*

**CARRIED #13**

## Property

### **Property Process**

Jane Mesich reviewed the property process currently in place. Many property transactions are active across the Diocese. Some of these projects are occurring without our knowledge. To reiterate the approval process, Jane outlined the parameters for projects:

If a parish is preparing to undertake a capital project, the new forms for property matters must be completed and are available on the Diocesan website under “Clergy Resources”. The forms are a tool to open up conversations on ministry and mission as well as the bricks and mortar.

The Deanery Officials should be advised of the parish’s intention as soon as possible so discussions may commence.

1) If the project, with contingencies, is under \$25,000; does not require a loan; is not structural in nature; and does not affect the worship space, the Deanery Officials may approve the project.

2) If the project, with contingencies, is over \$25,000, or if a loan is being sought, the request must come before the Executive Committee.

3) **ALL** proposed changes to worship space must receive the Bishop’s approval.

Executive Committee meeting dates are posted on the Diocesan website. Property requests must be received in time for the circulation of documents to the members (approximately 3 weeks prior to the meeting). We do understand that some projects are of an urgent nature and cannot wait for the Executive Committee meeting. These should be discussed with the Deanery Officials first and the forms prepared. The Deanery Officials may then be in touch with the Synod Office (Jane Mesich) to discuss the urgency of the request and how to proceed.

The procedures are in place for a purpose and need to be adhered to. It would be advantageous if the Deanery Officials would provide some education around property matters in their respective deaneries to prevent issues from arising. If we all know the process, we can all follow the process and there will be less need for last minute submissions.

In Muskoka Deanery, a Property Coordinator has been appointed due to the numerous property issues with the reorganization. The Coordinator reports to the Bishop. Deanery Officials can have discussions with him but all requests need to be routed through the Bishop.

An item of concern was raised regarding maintenance of churches that have been deconsecrated but not yet sold. Insurance coverage and regular maintenance is required until a sale is facilitated. A policy is required to ensure this process is clear for all Deanery Officials responsible for the properties. This item will be referred to the Synod Office for further development.

A clarification was sought regarding items being added on to existing property projects. If a project has been approved by the Executive Committee, the outline of the project will be on the appropriate property forms. Anything additional to the project must return to the Executive for approval based on the criteria above.

### **St. Mark's, Heyden**

Rick Reed spoke to the issue. The parish is requesting a loan of \$7,000 from the Archbishop Wright Building Fund (AWBF) to accommodate repairs to the apartment within their building. \$2,500 to cover the insurance deductible since some of the renovations are related to an insurance claim resulting from a water leak; the remaining amount to cover additional repairs to the apartment following the tenant's departure.

The parish has been unable to meet their obligations to the Diocese and has had great difficulty in making even the interest payments on their current AWBF loan.

Discussion ensued. Executive deliberated over a course of action for an extended period.

Moved by: Harry Huskins  
Seconded by: Jim McShane

*That the Bishop express to the St. Mark's, Heyden, congregation the deep appreciation of the Diocese for their ministry; and  
That the Deanery Officials develop a closure plan for this building.*

**CARRIED #14**  
**RESPONSIBILITY – The Bishop and Algoma Deanery Officials**

### **St. Thomas', Thunder Bay**

Diane Hilpert-McIlroy spoke to the issue. The parish is holding a special vestry on November 19. They are asking for approval in principle to sell an investment property that they have been renting to a tenant. Executive's decision would not pre-empt the decision of their vestry. It will not be shared with them until the outcome of the vestry is known and they wish to move forward. Jane Mesich confirmed that as it is not a church or a rectory, the proceeds would go back to the parish.

Discussion ensued.

While awaiting a motion, two discipleship minutes were shared.

### **Discipleship minutes – Thunder Bay-North Shore Deanery**

Kathleen Aitken spoke of a need that was identified by Bishop Lydia of the Indigenous Spiritual Ministry of Mishamikoweesh. The Deanery shipped potable water to the region and encouraged others across the Diocese to participate. The Deanery is also providing Christmas shoe boxes.

### **Discipleship minutes – Sudbury/Manitoulin Deanery**

Glen Miller spoke of an action in his parish of Copper Cliff and Lively. A group of people initiated a conversation with others involved to discuss the future of the congregations. Those that gathered spoke about the importance of the congregations that they were raised in. It was a positive event. The realization from all that we are doing good things in the community and provide a good home for our parishioners. How do we continue in this vein?

### **St. Thomas', Thunder Bay**

Moved by: Diane Hilpert-McIlroy  
Seconded by: Kathleen Aitken

*That this Executive Committee gives permission to St. Thomas to sell their 2<sup>nd</sup> rectory should the resolution to sell be approved at their upcoming November 19<sup>th</sup> special vestry.*

**CARRIED #15  
RESPONSIBILITY – TBNS Deanery Officials**

### **Finances**

#### **Parish of Northern Lights**

Moved by: Linda White  
Seconded by: Joan Locke

*That Executive approve the application of Northern Lights Parish for a stipend assistance grant to support full-time stipendiary ministry over the next 5 years at the amount of \$13,700 for 2018 and reducing by \$2,700 per year, and concluding at the end of 2023.*

Joan Locke spoke to the request from the parish. This is a group of people that have been most generous with their support of others across the Diocese. They were determined not to ask for help but were prepared to forge forward and survive. The completion of their parish hall will be welcomed in the community as it will be the only hall of this size in the area and will be fully accessible. It will be used by other community groups.

The question was called and **CARRIED #16  
RESPONSIBILITY – Temiskaming Deanery Officials**

Budget 2018

Moved by: Hugh Mackenzie  
Seconded by: Deborah Kraft

*That the Executive Committee pass the 2018 budget as presented and the remaining items covered in the omnibus budget motion (Exhibit #4 minus item #2).*

CARRIED #17  
RESPONSIBILITY – Diocesan Treasurer

Christ Church, Englehart

Moved by: Linda White  
Seconded by: Joan Locke

*That Executive approve the dispersal of their remaining funds as proposed by Christ Church, Englehart.*

Considerable discussion ensued.

Moved by: Harry Huskins  
Seconded by: Joan Locke

*That the motion regarding Christ Church be tabled.*

CARRIED #18

Motion to adjourn

Moved by: Hugh Mackenzie

*That this Executive Committee meeting adjourn.*

CARRIED #19

Meeting closed with prayer.

12:15  
p.m.