

Church of the Epiphany



Parish Profile

July, 2017

Updated, March 2020

Sudbury, Ontario

85 Larch Street

P3E 1B8

Our Mission Statement

Our primary purpose, as the Church of the Epiphany in downtown Sudbury is to be a welcoming, nurturing and worshipping community which demonstrates, by word and deed, the love of Jesus Christ for all creation

***The Epiphany, a shining light in downtown Sudbury, “the light of the world”,
Matthew 5:12***

Church of the Epiphany Parish Profile 2017

Introduction and welcome

Worship

Music

Pastoral Care

Administration

Our ministries and programs

Our strengths, challenges and hopes for the future. (Survey 1)

Our “wish list” for our incumbent (Survey 2)

Appendices...

Parish Stats, 2019

Financial Report (2019)

Our history. Peake and Bolton booklets available on request

A Message from the Wardens

The Parishioners of the Church of the Epiphany elected a Concurrence Committee in 2017 which has been updated in March, 2020, to prepare this Parish Profile in preparation for the appointment of a new incumbent that provides an accurate portrait of our parish. A survey of the parishioners was carried out to determine our strengths and weaknesses. The results of this survey are summarised in this document. Our parishioners recognise that we face challenges which we feel are surmountable because of the notable strengths of our church.

Another survey of our parishioners was also carried out to determine qualities required of our new incumbent. The results of this survey are also included in this document.

Our parishioners look forward to having an incumbent who would lead us to where we would like to be, given our strengths and weaknesses and in spite of our demographic challenges.

The Wardens of the Church of the Epiphany hope this document provides the necessary information for all those interested in applying to be the new incumbent in our parish.

Church of the Epiphany Parish Profile

Introduction

Why would you even consider coming to Sudbury Ontario? Why, for that matter, would you ever consider coming as the incumbent/rector to Church of the Epiphany? Good questions, indeed.

What follows is an unapologetic introduction to Sudbury and the Church of the Epiphany.

Before you start reading this profile you may want to check out the following two web sites. The first deals with the City of Greater Sudbury with details about our proud city. Google search under [Greater Sudbury +Wikipedia](#) for all kinds of interesting information. The second Google site is the Church of the Epiphany's at www.epiphanysudbury.org.

The city of Greater Sudbury is the undisputed hub for Northeastern Ontario for education, health services, retail services, mining and technology. It abounds with more than 300 lakes within its boundaries, with an equable Northern Ontario climate. It a multicultural, friendly community of over 150,000 people.

The Church of the Epiphany is the second oldest church in Sudbury, established more than 125 years ago. Its rich history is documented in the two publications that are included in this information package. We are a liturgically-based Eucharistic parish that is also open to new forms of worship.

The following parish profile provides more details about what our parish is all about. It presents you with an overview of all the programs and services that we offer. It is open and honest about what we feel are our strengths and weaknesses – our challenges and our visions for the future, including our vision of what we expect from our spiritual and temporal leader.

We invite you to “read, mark, learn and inwardly digest” this profile then prayerfully consider whether you want to be part of the ongoing process of discernment and development for our parish.

Epiphany Parish History- Key dates 1883-2017

October 7, 1883 - first Anglican service in Sudbury- conducted by Gowan Gilmore - held at Lorimer's shack near railroad station. Later services held in the court house and then the public school.

November 9, 1890 - opening of the first Church of the Epiphany, a frame building on the present site. First incumbent was Rev. Charles Piercey 1890-1892. First church in Sudbury was Ste. Anne des Pins (French Roman Catholic)

April 5, 1891- first annual vestry meeting.

June 3, 1894 A belfry was added and the bell was used for the first time.

September 16, 1894 Consecration of the first church by the Rt. Rev. Edward Sullivan, Bishop of Algoma.

July 30, 1912 Laying of the cornerstone of the present church after decision to demolish first one made, because of ongoing structural problems.

March 16, 1913 Services held for the first time in the undercroft of the new church.

April 27, 1913 Opening of the new church.

January 6, 1924 Consecration of the Church of the Epiphany by the Most Rev. G. Thorneloe, Archbishop of Algoma. No apparent reason for this long delay.

March 31, 1937 Dedication of the narthex and parish offices.

March 6, 1942 Opening of the Parish Hall.

January 10, 1982 Rededication of the Church of the Epiphany by the Rt. Rev. Frank K. Nock, Bishop of Algoma.

April 2, 1987 Fire set by a mentally-ill arsonist levels the church. We worship in the interim at St. Andrew's United Church next door after their generous offer of space.

Christmas Eve, 1988 Church is re-opened after being rebuilt.

1988 and 1989 All windows are installed.

January 8, 1989 Re-dedication and re-consecration of the church takes place with Bishop Leslie Peterson who said "Lord Jesus Christ, Son of the living God, you are the brightness of the Father's glory, the Epiphany of His love, the foundation and the chief cornerstone. Bless what we now do in re-laying this cornerstone in your name. I now declare this building, named and dedicated to the Epiphany of our Lord Jesus Christ, restored to the use and purpose for which it has been dedicated and consecrated".

October 4-5, 2008 125th homecoming anniversary of our first service, with a service at the CPR station and the opening of the cornerstone.



2015-16 Major renovations including re-bricking of exterior walls, flashing and re-roofing. Capital fund drive for \$600,000 established. Five-year commitments ensured this goal.

2016 Opening campaign to replace our 28 year-old organ (see below)



2017 Painting of nave and chancel (first time in over 20 years); replacement of ceiling fans and speakers. During this time we worshiped in the parish hall.



2018 The full amount of \$145,000.00 for the new organ was raised in 16 months thanks to the generosity of the parishioners. The purchase agreement was signed on June 9th, 2018. The organ was purchased from the Phoenix Organ Company in Peterborough, Ontario. The organ, model PD 376, is a three manual, 76 rank equivalent, drawknob and midi interfaced console. It was delivered and installed in December of that year and the first service with



the new organ took place on the 3rd Sunday of Advent, December 16, 2018. Archbishop Anne Germond dedicated the new organ on the Feast of the Epiphany 2019 and the inaugural concert took place on Sunday December 1, 2019.

The rest is living history and the Epiphany story continues to unfold. We and all our forebears are witnesses to and participants in this evolving story.

For more interesting and comprehensive history details the following illustrated publications are available on request.

A Century of Anglican Witness – Rev. Dr. Frank Peake

The Epiphany Story – 125th Anniversary – Dr. Robin Bolton



Worship

We have seen his star in the East, and have come to worship. Matthew 2:2

Christ is visible in our Worship, the Epiphany light shines brightest, Sunday morning is when the `family` gathers to worship.

The Chapel bell in the church steeple rings out across the downtown signaling the call to our main service at 10:30 which is a Choral Eucharist, using the Book of Alternative Services. We, also offer a said BCP service at 8:30 on Sunday for early congregation members plus a mid-week, said BAS service at 10 am on Wednesdays. On the fifth Sunday of a month, it has been our practice of celebrating a BCP choral Eucharist. When the weather permits our main doors are open permitting the music, praise and prayer to fill the street, and heard by those passing by.



Many of our parishioners have rich family ties going back several generations; still other Epiphanyites have come to us for the spiritual appeal of our rich traditional worship style. In particular, the Epiphany celebrates with special emphasis and teaching opportunities on such Holy Days as Advent, Christmas, Epiphany, Mothering Sunday; Rogation,



Harvest Thanksgiving, Remembrance Day.



The Church of the Epiphany boasts a strong roster of Lay Readers, Readers, Intercessors, Eucharist Assistants, and Servers, all very dedicated to their calling to this ministry. They not only assist at the main service Sunday morning, but also at funerals, Holy Week services, special celebrations and deanery-wide services. Once a month, there is opportunity for prayers for healing in the ‘bell chapel’ with anointing when possible.

Music at Epiphany

Praise him with lyre and harp, timbrel and dance, praise him with strings and pipe.

Let everything that has breath praise the Lord. (Psalm 150:3-4&5)

Christ is manifest in our Music, known to deepen the assembly’s experience of worship and is an integral part of liturgy at the Church of the Epiphany. The choir’s role is lead the congregation to a more “fully conscious and active participation” in the liturgy”.



Our parish choir comprises, on average, fifteen members and sings at the 10:30 a.m. Choral Eucharist every Sunday from September to June. Choir practice takes place on Sunday mornings at 8:30 a.m. During the summer months, congregational singing is accompanied by organ or piano and the psalm is sung by a cantor and congregation.

The sung Eucharist on Sundays includes a balance of classical, traditional and contemporary music, both vocal and instrumental. Eucharistic prayer settings (Dialogical Response, Sanctus, Doxology and Great Amen, Agnus Dei and occasionally the Lord's Prayer) are sung by the choir and congregation. Psalms are sung using plain chant, antiphonal or through-written psalm settings, facilitating the assembly's participation. Anthems are sometimes included in the service.



Our main hymnal at Epiphany is the "Common Praise Hymnal". The second hymnal is the American Episcopal hymnal entitled "The Hymnal 1982". A variety of other resources are used for anthems and Eucharistic settings.

The choir also sings at other liturgies throughout the year, including, the Advent Carol service, Christmas Eve and Christmas Day, Christmas Carol Service, Tenebrae, Maundy Thursday, Good Friday and Easter. The choir may sometimes asked to sing at weddings or funerals. The Great Vigil of Easter is a deanery celebration and takes place at the Church of the Epiphany. The deanery choir, composed of approximately 25 choir members from the Anglican churches of our deanery, serves in music ministry for this celebration. The Deanery Choir also sings at other services such as Taizé Prayer, evensong, ordinations and funerals and is currently lead by our music director.

The Epiphany choir continues to welcome new members. Music ministry at the Church of the Epiphany continues to develop and is open to new ideas that will complement the ever-evolving liturgical practices in Anglican worship.

Pastoral Care

I was sick and you took care of me, I was in prison and you visited me.' Matthew 25:36

Christ is the center of our pastoral care team which is a group of about six that have answered the call to this ministry with the Incumbent's approval, and completed the necessary police checks. Members take the reserved sacrament to our shut-ins in the home, hospital, hospice and nursing homes. Several of the pastoral team are regular visitors to the nursing homes and 'phone buddies' to those that find getting out a challenge. The names of those with special needs and shut-ins are included in the church bulletin. Cards, letters and emails are sent to those going through difficult and challenging times. Once a month, we have opportunity for prayers for healing/comfort in the bell tower chapel, with anointing on occasion. Transportation to church is arranged for those less mobile, when an elder spouse is in hospital, or medical appointments. Members of our team are willing to accompany members of our Epiphany family to medical appointments if immediate family are not able. Occasionally, the pastoral care team and the Incumbent have a communion service and hymn-sing at one of the Retirement Residences. We have twenty+ people involved in a Confidential Prayer Chain.



Administration

Christ is manifested in The Epiphany Office, open five days a week, presently staffed by Gwen, who has served over twenty five years in this role. Gwen has been an active and dedicated member of the parish for years, making her a great asset to the Incumbent, as she knows the parish roll, the families, the children that have grown and moved on, and the past members that have since been called to higher service. Gwen is always willing to be a 'listening ear' when someone drops by the office. Gwen, assists the treasurers and envelope secretary in their roles. She is also is the book keeper for the LINC program



Christ is visible in our building, and it is used regularly by the parish and community groups. On Sunday afternoons, a small but growing African, French-speaking Christian group called "Raging Fire" meets for worship.

We are pleased that the physical plant is cleaned by a hard-working Caretaker so our physical plant is always clean and welcoming.

The Epiphany shares the “Good Word” in our communications, through the weekly “ETW” (Epiphany This Week) news bulletin forwarded to parishioners by email, and an active Facebook page. Special events are advertised in the media.

Lay Ministries and social programs

For just as the body is one and has many members, and all the members of the body, though many, are one body, so it is with Christ. 1 Corinthians 12:12

Altar Guild

Fifteen dedicated members clean, set up the altar and chancel for the services. The Altar Guild also delivers the flowers from the Altar to the sick & shut-ins. In February, 2020, the Guild was expanded and now boasts two male members

Hospitality

Jesus said, “Whoever welcomes you welcomes me, and whoever welcomes me welcomes the one who sent me”. Matthew 10: 40

Sidespeople and Greeters serve to welcome people and ensure that they are comfortable following the order of service.

Coffee-hour Hosts provide coffee, tea, juice and goodies after the main service and arrange to mark special occasions throughout the year.

A volunteer Coordinator for these ministries schedules parishioners to help each week and also acts as purchasing agent for the food-items required each week



We celebrate and acknowledge our Elders.

Sunday School

Jesus said, "Let the little children come to me, and do not hinder them; for the kingdom of heaven belongs to such as these." Matthew 19:14

Children are invited to gather, after a time with the Incumbent at the beginning of the main service, before they go off to experience "Godly Play". www.godlyplayfoundation.org. Weekly the numbers of children who gather for Godly Play fluctuate from a couple to a dozen. We boast a designated, secure room for the Godly Play program and trained adult leaders and helpers each week.



We also have a quiet play area and tent in the nave so little ones can have their space near their parents.

Adult Education

Read, mark, learn, and inwardly digest them, that we may embrace and ever hold fast the blessed hope of everlasting life..... BAS collect proper 32 page 391

Monday Women's Bible Study



Parish women gather in the Algoma room, with their 'brown bag lunches' for a weekly bible study and fellowship. This group meets regularly from September through May. The core of ten ladies have been meeting for over twenty years. In the past we have discussed books by James Howell, Phyl Ryken, John Ortberg; as well as Christianity and other world religions. Between seasons we have used the Gospel Based Discipleship program.

Wednesday Bible Study

Parishioners who attend the mid-week Eucharist stay for an informal Bible Study lead by the Incumbent.

Parish Breakfasts

“Jesus said to them come and have breakfast” John 21:12

Men’s Breakfast

A dozen or so men gather about six times a year for a time of fellowship and laughter as they enjoy the ‘cholesterol-rich breakfast’ that they don’t get at home!!! When they have a special speaker they invite their neighbours from St Andrew’s United Church to join them.

Sisterhood Breakfast

On occasion, the ladies and invited friends gather for a delightful breakfast by the chefs of the parish; with a guest speaker who speaks on a topic of interest to the ladies - finances, health, or legal.

The “JOY” Group (“Just Older Youth”)

A certain woman named Lydia, a worshiper of God, .. a dealer in purple cloth. The Lord opened her heart to listen eagerly to what was said by Paul. Act 16:14



From a dozen to twenty ladies gather for a time of fellowship as they work on their quilting, knitting and other sewing projects. They are always pleased to share their expert guidance with the newer crafters. One of the members provides “cuddle quilts” that are presented to the newly baptized. Others provide knitted shawls that are provided for the sick and shut-in members. Every week the ladies enjoy sharing each other’s home baking over a cup of tea or coffee.

Other Social/ Fellowship events

The Epiphany is visible in our fellowship & fun times together

Lunch & Learn

*'to love him with all the heart, and with all the understanding, and with all the strength,'
and 'to love one's neighbour as oneself,' Mark 12:33*



This program is sponsored by the Outreach Team, several times a year. A soup & sandwich lunch is served following the morning worship, and at each luncheon a guest speaker shares an outreach project at the local or national level.

Birthday Party Luncheon.

Parishioners are encouraged to sit at the table of the month of their birthdays and get to know other members of their church family.

Newcomers Luncheon.

A time to introduce newer members of our parish and let them know who our parish council and church leaders.

Other Fund raising events

Fashion Show and Dessert – including men's and children's fashions from time immemorial.

Ham dinner and Almost Silent Auction – hosted by the Men's club

Christmas Market – bake & craft sale.

Outreach and “Inreach” Activities

*'Truly, I say to you, as you did it to one of the least of these my brethren,
you did it to me.'* *Matthew 25:40*

Local projects

As a downtown church in the city core we have challenges and opportunities that are very different from suburban or rural parishes. Over several years we have expanded our outreach to our downtown community by providing goods and services to such institutions as the Sudbury Action Centre for Youth, www.sacy.ca, the Samaritan Centre, www.downtownsudbury.com/samaritan-centre and the Community Outreach program. We provide sandwich “fixings” to the Elgin Street Mission, www.themission.ca on every fifth Sunday. For years we have hosted “Out of the Cold” dinners in rotation with several other churches in the community, providing hot full-course meals to over



200 people every Friday evening during the winter months. All of these provide services to the homeless, the poor and those with addiction and mental health issues. The rector has a discretionary fund that can provide meal and transportation vouchers to those in need who drop into the church on a regular basis.

We have also provided support to our neighbouring St. Andrew’s United Church and to our sister parish, Church of the Ascension, in their efforts to welcome and house

several Syrian refugees.

In the past four years the Epiphany has spearheaded an initiative called the Downtown Churches Outreach in which the downtown churches meet on a regular basis to plan joint activities to meet the needs of residents in the downtown area.



Various social agencies have made presentations to our group. Jointly we have sponsored free street



barbeques, have jointly planted a community garden in one social housing complex, done a Holy Week walking tour of downtown agencies, joined in the Coldest Night of the Year Walk for the Samaritan Centre and have provided volunteer help to the Aboriginal Peoples Alliance of Northern Ontario (APANO) www.apano.co. This past Advent all the churches undertook to provide food or personal items to those in need. The Epiphany sponsored a “Reverse Advent Calendar” through

which people placed a food item daily into a box, all of the boxes being given to the local food bank at the Feast of the Epiphany. Our current membership of the Downtown Churches group includes Church of the Epiphany (Anglican), St. Andrew's (United), Christ the King (Roman Catholic), Ste. Anne des Pins (Roman Catholic), All Nations (Baptist) and Trinity Evangelical (Lutheran). We plan on jointly funding a new centrally located drop-in resource centre called "Noah's Hub".

Each week all our downtown churches pray for one of Sudbury's many churches in their weekly intercessions, also an initiative created by the Downtown Churches together.

National projects

Over several years we have financed a variety of national projects such rebuilding of St. Jude's Cathedral in Iqaluit, Sunday School and youth programs in the Diocese of Moosonee; at the 2020 Annual Vestry meeting, it was agreed to support the Suicide Prevention initiative through the Aboriginal ministries program of the Anglican Church of Canada. These are generally funded over a period of three to five years.

International projects

Over several years we have provided funding support for international projects. One of these was Sunrise House in western Uganda, an orphanage for children whose parents have died from AIDS. Through PWRDF, we have also provided about 25 bicycle ambulances for rural villages in Mozambique, "solar suitcases" to health centres in Mozambique, and contributed to the H2O project. Currently we are supporting the "Buy the Whole Farm" project.

Our national and international projects are funded in part from our parish budget and in part through fundraising, especially our annual giant used book sale and appeals for individual donations.

Our various outreach activities are outlined in an attractive biannual newsletter that can be found on the Epiphany web-site at www.epiphanysudbury.org

"In reach" Activities

We have coined this term to highlight how we use our beautiful church facilities as a welcome resource for our community. What follows is a partial listing of the community groups that use our facilities on a pro-bono or rental basis.

- LINC - Language Instruction for New Canadians. This program, the only one of its kind in the city, has rented space in our downstairs for many years every weekday during the school year.
- Alcoholics Anonymous –two groups

- a local karate club
- Kiwanis Music Festival
- Sudbury Chamber Singers
- Sampo Rhythmic Gymnastics
- Several other groups on a one-time rental basis

PARISH SURVEY

In March 2017 the parish undertook a survey in which we asked our parishioners three basic questions which we believe are still important in 2020...

1. What do you see as the strengths of our parish?
2. What are some of the weaknesses or challenges in our parish?
3. What would you like our parish to look like in 5-10 years?

Approximately 30% of our regular attendees responded. Following is a summary of their thoughts.

STRENGTHS

Overwhelmingly, we think of ourselves as a friendly, welcoming, non-judgemental group, accepting of diversity. It is a good place for seniors, many of whom have deep family roots here. Friendship and fellowship are important to us. We have a dedicated core of parishioners.

We see our music as a great strength -- choir, choir director and organ. It should be noted that the building itself has excellent acoustics, and is used as a music venue by other community groups.

We appreciate our liturgy and worship services, and the variety of options (BCP, BAS) and times (Saturday evening, Sunday early and late, Wednesday noon). We see our services as being serious about scripture and spiritual teaching in a traditional Anglican context.

An important strength is our "budding" Outreach Ministries - to our downtown neighbours, both people and churches. Some felt that we need to expand these ministries and be even more "outward focused". It was suggested that 10% of our budget should go to Outreach projects----admittedly an aspirational goal!

Our beautiful historic building and downtown location and our ability to maintain it are a strength which allows many community groups (e.g. LINC, A.A., Kiwanis Music Festival and others) to use our building.

CHALLENGES

The largest identified issue was our demographics. We are an aging and shrinking group, with few young families, children, young adults or men. There are therefore fewer people willing and able to take on tasks or leadership roles.

Our budget is an on-going challenge, as in so many churches. We have, however, recently re-built our “historic” (i.e. older) building on-target and on-budget - no mean feat!

The year-end reports for 2019 indicate a marked increase in attendance over previous years and a rather large financial surplus which is an example of the excellent stewardship and hard work evident in the past year and gives us some high hope for the future.

VISION/NEEDS for the FUTURE

VISION

With respect to a vision for the future, half of all respondents expressed a vision of a full church, thriving, vibrant and diverse, with more young people and families.

This is a vision, admittedly, and not yet a plan.

Some wished for still more community outreach; more events (e.g. rummage sales, book sales, teas); charitable and evangelistic outreach together with other neighbourhood churches.

We would like to be seen as a “downtown hub” but not exclusively so.

We would like to see other programs expand and thrive (e.g. bible studies, fellowship groups, youth and Sunday school programs etc.) as well as specific activities to serve our increasing number of seniors.

Budget. Balanced & solvent!

NEEDS

If we wish to implement our vision, we recognize that we have several needs. Some of these relate to our communications systems and patterns (e.g. TV/AV, social media etc). We have made some steps but need more modernising of our equipment and thinking. Need to be more public about promoting our worship, message and good works.

We are looking for a leader who can guide us in addressing these challenges.

PARISH SURVEY --- Part 2

What attributes would we like to see in our new rector?

Background

Anglican background

Experience as a Parish Priest

A self-confident, basically happy person with a sense of humour and the ability to laugh at him/herself

An out-going and open-minded person, accepting of differences

A loving and compassionate "people person", to relate to the elderly as well as children & young families

Strong personal faith

Traditional theologically, but understands & supports the direction of and trends in the Anglican Church

Skills

Visionary who can lead us in new directions

Special skills in pastoral care with emphasis in ministry to seniors & youth

Negotiator/peacemaker who can help us with the inevitable challenges with change

Strong preaching skills - relating the Gospel and its complexities to our everyday lives.

Succinct - speaks and enunciates clearly.

Musical skills &/or interests. Ability to work well with the Music Director. Can he/she sing?

Recognises the importance of outreach and working with other churches & social service agencies in our downtown

Supports our Mission Statement

Willingness to grow the Parish

Comfortable visiting parishioners and shut-ins



As part of Canada's 150th anniversary the Church of the Epiphany had a red maple tree planted in Memorial Park as a gift to the city in thanksgiving for this good land.



Downtown Churches

(Star) – Church of the Epiphany

2. Knox Presbyterian

3. St. Andrews United

4. Church of Christ the King

5. Paroisse Ste. Anne des Pins

6. All Nations

7. Trinity Evangelical Lutheran

PARISH STATISTICS

| | 2019 | 2018 | 2017 | 2016 |
|---------------------------------------|------|------|------|------|
| Regular Sunday 8:30 Services | 42 | 38 | 38 | 37 |
| Avg. Attendance | 6 | 8 | 6 | 6 |
| Regular Sunday 10:30 Services | 52 | 52 | 47 | 48 |
| Avg Attendance | 80 | 66 | 78 | 80 |
| Total Attendance (weekend) | 4428 | 3869 | 3899 | 4294 |
| Total Communicants | 4136 | 3405 | 3473 | 3750 |
| Easter Communicants | 284 | 209 | 260 | 233 |
| Christmas Communicants | 209 | 189 | 228 | 182 |
| Baptisms | 3 | 2 | 2 | 7 |
| Confirmations | 0 | 1 | 7 | 1 |
| Received | 1 | 0 | 0 | 0 |
| Marriages | 1 | 1 | 7 | 2 |
| Burials | 10 | 6 | 18 | 7 |
| In the Church | 2 | 0 | 2 | 6 |
| Total parishioners on the parish roll | 232 | 238 | 245 | 178 |

The Church of the Epiphany

Financial Statements
(unaudited – see notice to reader)

Year Ended December 31, 2019

NOTICE TO READER

On the basis of information provided by the organization, we have compiled the wardens' statement of financial position of **The Church of the Epiphany** as at **December 31, 2019** and the wardens' statements of operations and operating surplus, and reserve funds for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Freelandt Caldwell Reilly LLP

FREELANDT CALDWELL REILLY LLP

Chartered Professional Accountants
Licensed Public Accountants

Sudbury, Ontario
February 20, 2020

The Church of the Epiphany
Wardens' Statement of Financial Position
December 31, 2019 with comparative figures for 2018

(unaudited – see notice to reader)

| | 2019 \$ | 2018 \$ |
|--|------------|------------|
| Assets | | |
| Current fund | | |
| Cash | 46,363 | 79,318 |
| Accounts receivable | 52,068 | 34,179 |
| Due from reserve funds | - | 25,701 |
| Prepays | 244 | - |
| | 98,675 | 139,198 |
| Reserve funds | | |
| Cash | 90,241 | 128,007 |
| Money market funds and guaranteed investments | 150,120 | 159,048 |
| Due from (to) current fund | 45,081 | (25,701) |
| Pooled investments held in trust by the Diocese (Algoma) | 58,775 | 48,246 |
| | 344,217 | 309,600 |
| | 442,892 | 448,798 |
| Liabilities and Reserve Funds | | |
| Current | | |
| Accounts payable and accrued liabilities | 23,615 | 72,811 |
| Deferred revenue | - | 42,030 |
| Due to reserve funds | 45,081 | - |
| | 68,696 | 114,841 |
| Loan from Diocese of Algoma | - | 7,830 |
| Operating surplus | 29,979 | 16,527 |
| | 98,675 | 139,198 |
| Reserve Funds | | |
| Reserve funds | 344,217 | 309,600 |
| | 442,892 | 448,798 |

See accompanying note to financial statements.

The Church of the Epiphany

Wardens' Statement of Operations and Operating Surplus

Year ended December 31, 2019 with comparative figures for 2018

(unaudited – see notice to reader)

| | 2019 Budget \$ | 2019 Actual \$ | 2018 Actual \$ |
|--|----------------------|----------------------|----------------------|
| Revenues | | | |
| Contributions – envelopes | 212,000 | 225,994 | 192,644 |
| Contributions – open | 5,000 | 5,792 | 4,699 |
| Interest | 2,000 | 3,432 | 3,727 |
| Special donations and miscellaneous fundraising | 20,000 | 10,249 | 8,123 |
| Rent | 29,000 | 28,318 | 28,897 |
| | 268,000 | 273,785 | 238,090 |
| Expenses | | | |
| Salaries, allowances and pension | 120,000 | 106,350 | 92,207 |
| Diocesan and missionary apportionment | 54,702 | 59,912 | 50,934 |
| Utilities and telephone | 39,750 | 34,763 | 39,326 |
| Insurance and accounting | 14,775 | 13,752 | 14,095 |
| Repairs and maintenance | 40,500 | 24,498 | 12,890 |
| Office supplies and advertising | 8,800 | 9,032 | 10,422 |
| Miscellaneous | 6,500 | 6,072 | 6,341 |
| Altar, church and choir supplies | 4,000 | 2,792 | 2,995 |
| Interest and bank charges | 1,000 | 1,210 | 752 |
| Children's ministry | 1,000 | 580 | 362 |
| Conferences | 1,000 | 1,372 | - |
| | 292,027 | 260,333 | 230,324 |
| Excess (deficiency) of revenues over expenses | (24,027) | 13,452 | 7,766 |
| Operating surplus, beginning of year | 16,527 | 16,527 | 8,761 |
| Transfer from reserve funds | 7,500 | - | - |
| Operating surplus, end of year | - | 29,979 | 16,527 |

See accompanying note to financial statements.

The Church of the Epiphany**Wardens' Statement of Reserve Funds**

Year ended December 31, 2019 with comparative figures for 2018

(unaudited- see notice to reader)

| | 2019 | 2018 |
|--|----------------|----------------|
| | \$ | \$ |
| Rectory fund | | |
| Balance, beginning of the year | 5,000 | 5,000 |
| Transfer from (to) building fund | 40,000 | - |
| Balance, end of year | 45,000 | 5,000 |
| Phoenix fund | | |
| Balance, beginning and end of year | 66,813 | 65,813 |
| Expenditures | - | 1,000 |
| Transfer from (to) building fund | - | - |
| Balance, end of year | 66,813 | 66,813 |
| Library fund | | |
| Balance, beginning and end of year | 3,414 | 3,414 |
| Organ repair and replacement fund | | |
| Balance, beginning of year | 2,710 | 58,401 |
| Receipts | 5,459 | 82,322 |
| Expenditures | (10,000) | (138,013) |
| Balance, end of year | (1,831) | 2,710 |
| Memorial fund | | |
| Balance, beginning of year | 24,898 | 24,478 |
| Receipts | 20,885 | 3,264 |
| Interest | 106 | - |
| Expenditures | (72) | (2,844) |
| Balance, end of year | 45,817 | 24,898 |
| Special reserve fund | | |
| Balance, beginning of year | 64,508 | 64,508 |
| Transfer from (to) building fund | - | - |
| Balance, end of year | 64,508 | 64,508 |
| Memorial garden fund | | |
| Balance, beginning and end of year | 5,971 | 5,971 |
| Building fund | | |
| Balance, beginning of year | 136,286 | 89,613 |
| Receipts | 43,819 | 85,567 |
| Expenditures | (25,580) | (38,894) |
| Transfer from (to) rectory fund | (40,000) | - |
| Balance, end of year | 114,525 | 136,286 |
| Total reserve funds | 344,217 | 309,600 |

The Church of the Epiphany

Notes

Year ended December 31, 2019

(unaudited- see notice to reader)

Note: These financial statements do not contain certain disclosures required by Canadian accounting standards for not-for-profit organizations.

CHURCH OF THE EPIPHANY
Dec 31, 2019

| 2020 | | 2019 | 2018 |
|----------------------|-------------------------------------|---------------------|---------------------|
| BUDGET | | ACTUAL 12 Months | BUDGET 12 Months |
| | | ACTUAL 12 Months | ACTUAL 12 Months |
| REVENUES: | | | |
| 227,500 | Collections - envelopes | 225,994 | 212,000 |
| 3,000 | -loose | 4,352 | 3,000 |
| 2,000 | -lenten/advent | 1,440 | 2,000 |
| 2,000 | Interest/gain from investments | 3,432 | 2,000 |
| 10,000 | Special donations & miscellaneous | 8,009 | 18,000 |
| 2,000 | Discretionary fund receipts | 2,240 | 2,000 |
| 29,000 | Rent | 28,318 | 29,000 |
| 0 | Transfer from Reserve | 0 | 7,500 |
| 275,500 | TOTAL REVENUES | 273,785 | 275,500 |
| EXPENDITURES: | | | |
| 122,000 | Salaries and benefits | 106,350 | 120,000 |
| 58,880 | Diocesan levy | 59,912 | 54,702 |
| 1,000 | Supplies - altar | 394 | 1,000 |
| 1,000 | - choir | 908 | 1,000 |
| 2,000 | - church | 1,490 | 2,000 |
| 1,000 | - office | 545 | 1,000 |
| 600 | Postage | 400 | 600 |
| 7,500 | Printing | 7,803 | 6,700 |
| 500 | Advertising | 284 | 500 |
| 37,000 | Utilities | 32,294 | 37,000 |
| 2,750 | Telephone | 2,469 | 2,750 |
| 4,500 | Maintenance - elevator | 4,261 | 4,500 |
| 10,000 | - building supplies/etc | 10,624 | 10,000 |
| 18,000 | - maintenance contract | 9,613 | 26,000 |
| 10,000 | - capital items | 0 | 0 |
| 13,350 | Insurance | 12,361 | 12,875 |
| 1,900 | Professional fees | 1,391 | 1,900 |
| 1,000 | Bank charges & interest | 1,210 | 1,000 |
| 1,000 | Children's ministry | 580 | 1,000 |
| 5,000 | Conferences | 1,372 | 1,000 |
| 1,500 | Miscellaneous | 2,572 | 1,500 |
| 2,000 | Discretionary fund expenditures | 500 | 2,000 |
| 3,000 | Outreach | 3,000 | 3,000 |
| 305,479 | TOTAL EXPENDITURES | 260,333 | 292,027 |
| (29,979) | IN-YEAR SURPLUS (DEFICIT) | 13,452 | (16,527) |
| | end of month | | 7,766 |
| 29,979 | Surplus (Deficit) Prior Year | 16,527 | 16,527 |
| 0 | CUMULATIVE SURPLUS (DEFICIT) | 29,979 | 0 |