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January 24, 2020

TO: INCUMBENTS (Clergy and Lay Pastors), HONORARIES, DEACONS, AND RETIREES

RE: 2020 Clergy/Lay Pastor Retreat

I hope you are all looking forward to your upcoming retreat at Cedar Campus, Cedarville, Michigan, May 5th to May 7th, 2020. We are now able to share further information with you regarding logistics of the retreat.

Attached you will find a *Liability Release Form* that must be completed by each individual attending the retreat. Please bring the completed form with you. Cedar Campus staff will be collecting them upon your arrival.

Driving directions are also attached for those of you without a GPS. It would be beneficial if you would plan to arrive at the centre between 3 p.m. and 4 p.m. so that their staff can arrange to meet us as a group. If you expect to arrive later in the day, please let me know so appropriate arrangements can be made for you to be met by a staff member. You will be accessing the site by the East Entrance which is approximately 1 ½ kilometers past the first sign you will see to Cedar Campus West Entrance and 11 kilometers past the flashing yellow light in Cedarville. Parking is available in an area in front of Taylor Lodge as well as an area just past the drop-off entrance. A site-map is included with this package.

It is expected that the meal and accommodation costs for the retreat will be approximately \$300.00 per person. The Synod Office will invoice participants following the event with the exact amount. Parishes are expected to cover the costs for Incumbents; they may cover the costs for Honoraries but, if not, costs for travel, accommodation, and meals are your responsibility. Retirees wishing to attend are responsible for their own expenses and will be charged back accordingly. Please notify the Synod Office by March 2nd if you plan on attending by completing the attached **Registration Form.**

Many of you will already be aware of the lodging facilities as you may have visited the Cedar Campus website (<u>https://cedar.intervarsity.org/come-away-meet-god-be-renewed</u>). Specifically, we have reserved Taylor Lodge for our use. It is a dorm style facility with bunk beds and washrooms/showers down the hall (remember your university days?). The sleeping area is located on the second floor of the lodge with access by two flights of stairs **only**. **Unfortunately, there is no elevator.** It is our intention to house the male clergy in the lodge. Our meeting facilities and dining area are contained within the lodge. The female clergy will be housed in Gloria Taylor Cottage and Southwind Cabin, both a brief walk from the main lodge but accessible by road if required. Gloria Taylor has four bedrooms containing a variety of sleeping arrangements (single/queen/king beds), a common sitting area and kitchen. Each bedroom has its own washroom and shower. Southwind has two bedrooms with three sets of bunk beds in each and two bathrooms as well as a kitchen/living room area.

Forbrich Cabin has been reserved for Archbishop Anne to allow for a private meeting area for pastoral care if requested. Should you have health issues requiring a more private setting or ease of accessibility, we will do our best to accommodate all requests.

All linens are provided including hand towel, bath towel, and facecloth. The blankets are wool so please advise if you have an allergy so an alternate blanket may be provided for your use. Extra blankets are available. Cedar Campus does not provide daily maid or linen service. Each guest is encouraged to keep his or her own living area clean and neat.

The possession and/or use of alcohol are not permitted on the grounds of Cedar Campus. Smoking is not permitted in any building due to fire and insurance regulations and should be discouraged at all times on the property.

Meals will be buffet style and will be served at **8 a.m.**, **12:30 p.m.**, **and 6 p.m.** Coffee, tea, hot chocolate, and juice are available at any time in the dining area. If you have any **dietary restrictions**, please complete that section on the registration form.

One of the responsibilities expected of us as a visiting group is to provide assistance with dish washing/drying following every meal. It will take a crew of 6 people approximately 30-45 minutes to attend to this job. It basically entails scraping dishes, loading them into the dishwasher, scrubbing pots, and putting clean dishes away. Facility staff will be in the kitchen to aid with these tasks. We will post a schedule upon your arrival.

There will be a brief orientation session (approximately 10-15 minutes) at 5 p.m. on May 5th so staff may familiarize you with the facility and surrounding area. There are many lovely areas for walking and/or sitting outdoors. We have also made arrangements for the sauna to be fired for us on two of the days (5th and 6th).

Cell phone service is intermittent and may require a walk on the beach to obtain a connection. In case of emergency, guests can be reached 24 hours a day by phone through (906)484-2294 and meal time calls should be directed to (906)484-3769 ext. 320 (Taylor Lodge).

Archbishop Anne is pleased to be welcoming the **Rev. Canon Dr. John Gibaut**, President of Thorneloe University, as our retreat leader.

Things to bring with you: *BAS*, *BCP*, Bible, musical instrument (if you are so inclined), reading material, board games, bathing suit (for sauna), passport/enhanced Driver's License, out-of-country health insurance and your *Liability Release Form* as noted earlier in this correspondence.

There is a convenience store located on site (west entrance) should you realize you have forgotten something.

If you have any further questions not covered herein, please contact me and I will attempt to obtain an answer for you! A complete retreat schedule will be forthcoming.

Siz Hamel

Liz Hamel Archbishop's Administrative Assistant <u>adminassistant@dioceseofalgoma.com</u> 705-256-5061 Ext. 27



DIOCESE OF ALGOMA 2020 CLERGY/LAY PASTOR RETREAT May 5-7

REGISTRATION FORM PLEASE COMPLETE AND RETURN BY MARCH 2, 2020

To Liz Hamel – <u>adminassistant@dioceseofalgoma.com</u>

NAME:			
PARISH:			
E-MAIL:			
DIETARY RESTRICTIONS:			

Group Name:

Event Dates:

INDIVIDUAL RELEASE – InterVarsity Retreat and Training Centers

This waiver, release, covenant not to sue, indemnity, and assumption of risk agreement, is executed on the date below by the participant named below, an individual, in favor of InterVarsity Christian Fellowship/USA, its current and former directors, officers, employees, volunteers, insurers, affiliates and agents (collectively "InterVarsity").

Print Participant Name:

Today's date:

In consideration for being accepted and allowed to participate in this conference/project/volunteer role/event ("Event") and activities associated with its program and location, I freely and voluntarily agree as follows:

1. I unconditionally and fully release, hold harmless, indemnify, defend, and discharge (collectively: "Release") InterVarsity from liability for any direct or indirect loss, expense, liability, claim, suit, proceeding, demand, judgment, assessment, action, costs, fees, or damages of whatever kind or nature, either in law or in equity, arising from or related to my involvement in or presence at the Event, including loss, illness, injury or damage to myself or my property (collectively "Claims") whether such Claims have accrued or are hereafter acquired.

However, I do not Release InterVarsity from liability for Claims to the extent caused by InterVarsity's negligence, recklessness, or intentional misconduct **except**, I do **expressly Release InterVarsity** from liability for any and all Claims based upon InterVarsity's failure to warn about or protect against the criminal or willful or reckless conduct of a third party, or the intervening act of a third person. Additionally, I covenant not to commence a lawsuit or administrative complaint or any sort of proceeding whatsoever against InterVarsity at any time in the future based on any right or claim that I may have or hereafter acquire with respect to Claims.

Additionally, I may be given the opportunity to participate in Riskier Activities (enumerated and described below). I will be under no obligation to participate in Riskier Activities; however, **if I elect to participate**, **I agree that as to those Riskier Activities the definition of Claims will be expanded to include those caused by the negligence of InterVarsity**. The Riskier Activities include the following and any substantially similar activities: formal and informal sports (including by way of example activities ranging from capture- the-flag to touch football to Frisbee golf to dodge ball to roughhousing, and every other remotely related physical game or activity), paintball, gymnastics, ice or inline skating, laser tag, hiking, biking, skateboarding, equestrian activities, water activities including use of watercraft, adventure activities, ropes courses, zip lines, rock-climbing walls, downhill skiing, snowboarding, sand boarding, construction, parasailing, cave diving, sky diving (or other similar free-fall or air activities), spelunking, use of firearms or archery, and use of motorized off-road vehicles (including go-karts, ATVs, Segways and snowmobiles). If I have any question regarding whether an activity is a Riskier Activities included within Claims, it is my sole responsibility to inquire. *I agree Riskier Activities is intended to be construed broadly and in favor of InterVarsity*.

2. <u>Safety and Acceptance of Risks; Behavioral Expectations</u>: I personally assume responsibility for my actions. I agree that I am responsible for following all rules communicated to me during the Event and will use safety equipment as applicable. I agree that my participation is a privilege, not a right, and InterVarsity reserves the right to dismiss me from the Event at my expense with no refund, and/or to refuse to allow my participation in future activities. I acknowledge that I have a responsibility to act within the limits of my ability, to heed all warnings and instructions regarding participation in the Event, to maintain control of my person, equipment or devices, and to refrain from acting in any manner that may cause or contribute to death or injury to myself or others or damage to property. I understand that non-medical use of alcohol and other drugs is prohibited on InterVarsity premises and at InterVarsity activities. To the maximum extent possible, I understand, assume, and accept the risks and hazards, either known to me or not readily foreseeable, involved in participation in the Event, including if applicable risks inherent to camping in the wilderness such as uneven terrain, proximity to wildlife, or other known or unknown hazards. I will alert an Event supervisor if I become aware of any condition that would be unsafe or hazardous, and will cease participation.

3. <u>Photograph Release</u>: I grant InterVarsity permission to take photographic images or recordings of me, and grant all right, title, and interest in photographic images and recordings made by InterVarsity relating to the Event, including, but not limited to, any royalties, proceeds, or other benefits derived from such photographs or recordings and allow this material to be used for publicity.

4. <u>Medical Release</u>: I understand and agree that InterVarsity does not assume any responsibility for or obligation to provide medical, health, or disability insurance, and I waive any claim to such coverage against InterVarsity. I give permission to InterVarsity to obtain medical assistance in the event of an emergency. This permission will include transportation, the administration of medicines, surgical treatment, X-ray examination or hospitalization as might be ordered by a licensed medical doctor. I release and discharge InterVarsity from any and all liability for any first aid rendered, treatment performed, or transportation provided or arranged pursuant to this consent. Further, I agree that, if I am an adult in my state (see page 3) and am mentally competent to do so at the time, I will make decisions regarding my health care based on the best information available to me, and will not hold InterVarsity responsible for my decisions. If I am not mentally competent to make these decisions, I authorize InterVarsity to make these decisions on my behalf and I release InterVarsity from any liability for damages that I incur as a result of medical decisions made in good faith on my behalf. I understand that it is my responsibility to evaluate my physical and mental health and determine whether I am sufficiently healthy to participate in the Event.

5.<u>Hostage Policy</u>: I understand that InterVarsity has a hostage policy that states that InterVarsity should not yield to demands, including the payment of ransom or other extortion, issued through the use of hostage taking or extortion.

6.<u>Alternative Dispute Resolution</u>: Any claim or dispute arising from or related to this Agreement shall be settled by mediation and, if necessary, legally binding arbitration in accordance with the rules of a mutually agreed upon alternative dispute resolution service and such proceeding shall take place in Madison, Wisconsin. Judgment upon an arbitration decision may be entered in any court otherwise having jurisdiction. The parties agree that these methods shall be the sole remedy for any controversy or claim arising out of this Agreement and expressly waive their right to file a lawsuit in any civil court against one another for such disputes, except to enforce an arbitration decision.

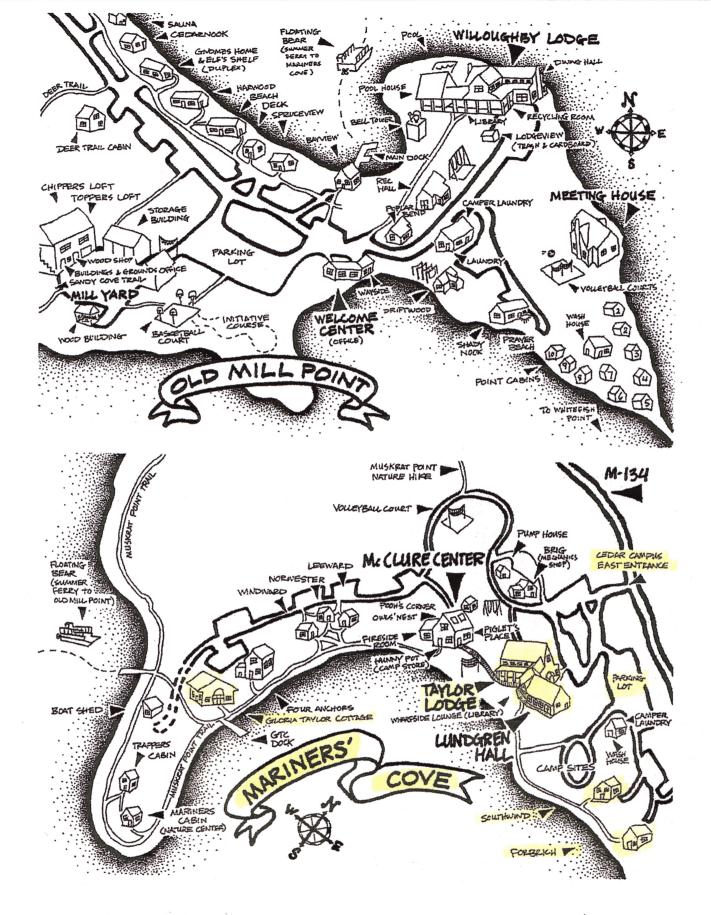
7. <u>Entire Agreement; Modification</u>: I agree that this Release is intended to be as inclusive as the laws of Wisconsin permit. This Agreement shall be governed by the laws of the State of Wisconsin and the United States without reference to conflict of laws. This release is intended to include all claims made by my family, estate, heirs, personal representatives or assigns. I agree that if a clause or provision of this Release is found by a court to be invalid, that finding shall not invalidate any other clause or provision of this Release, which shall continue to be enforceable.

8. REQUIRED MEDICAL INFORMATION (California Only)

	i. Do any medications require i	refrigeration? No Yes
b.	Food restrictions and allergies that staff should	be aware of to avoid problems:
C.	Date of last tetanus shot:	Please list known immunizations:
I, the and a repre partion response	agree to the terms of this Release. This Release esentatives and assigns. I also promise to defend cipant against InterVarsity if the participant shoul onsibility for the participant and his/her knowledg	lividual(s) below, consent to the named person's participation in this activit e is binding upon me as to the participant and his/her estate, heirs, person d, indemnify, and hold harmless InterVarsity from any claim asserted by the ld repudiate this release before or after obtaining adulthood. I take full
	nt/Guardian Signature	Date Signed

Name (print)	Spouse (if attendir	ng)
Signature	Spouse Signature	
Address		×
Phone	E-mail	
Emergency Contact not attending	g the event (Print Name):	Phone

If I am a volunteer, I understand that this Release will be in effect for any and all tasks and activities I undertake as a volunteer for InterVarsity Christian Fellowship/USA for the next year, unless earlier revised or revoked in writing. Such revision or revocation on my part shall not be in force until communicated in writing to InterVarsity's Legal Counsel.



Driving Directions

From Sault Ste. Marie, MI: Take I-75 south. Take exit 359 onto Highway M-134 toward Cedarville, Hessel and DeTour Village. Go east on M-134 through Hessel (13 miles) and Cedarville (4 more miles).

Mariners Cove (Cedar Campus East Entrance) is one mile past the West Entrance.

YOUR TRIP TO:

1128 S Cedar Campus Rd, Cedarville, MI 49719

1 HR 9 MIN | 48.8 MI 🛱

Est. fuel cost: \$3.64

Trip time based on traffic conditions as of 2:10 PM on January 23, 2020. Current Traffic: Moderate

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Print a full health report of your car with HUM vehicle diagnostics (800) 906-2501

THESE DIRECTIONS ARE FROM THE SYNOD OFFICE AT 619 Wellington Street East, Sault Ste. Marie, and may be adjusted accordingly based on your point of entry to Sault Ste. Marie. 1. Start out going **northwest** on Wellington St/ON-17B toward Brock St. 0.89 total miles Then 0.89 miles 2. Turn slight left onto Cathcart St/ON-17B. Cathcart St is just past Blucher St. If you are on Wellington St and reach North St you've gone a little too far. Then 0.38 miles 1.26 total miles 3. Turn left onto Huron St/ON-17B. 4 Huron St is just past St James St. If you reach Beverley St you've gone a little too far. Then 0.12 miles 1.38 total miles 4. Take the 3rd right onto International (Portions toll) (Crossing into Michigan, ┢ United States). International is just past Albert St. If you reach Queen St you've gone a little too far. Then 1.12 miles 2.49 total miles 5. International becomes I-75 S/US-2 W (Portions toll). Υ Then 9.42 miles 11.91 total miles 6. Take the MI-28 exit, EXIT 386, toward Newberry/Munising. Then 0.42 miles 12.33 total miles 7. Turn left onto W M 28/M-28. 4 Then 3.04 miles 15.37 total miles

 8. Turn right onto S M 129/M-129. Continue to follow M-129. M-129 is 0.4 miles past S Meridian Rd. 	
lf you are on E 9 Mile Rd and reach S Shunk Rd you've gone about 1.5 miles too far.	
Then 26.17 miles	41.53 total miles
 9. Turn left onto E M 134/M-134. E M 134 is 0.4 miles past W State Ave. 	
If you are on S Meridian St and reach E Pine St you've gone about 0.1 miles too far. Then 6.33 miles	47.86 total miles
10. Turn right onto S Cedar Campus Rd. If you reach S Cedar Campus Rd E you've gone about 0.4 miles too far.	
Then 0.89 miles	48.75 total miles
11. 1128 S Cedar Campus Rd, Cedarville, MI 49719, 1128 S CEDAR CAMPUS RD is on the left . <i>If you reach the end of S Cedar Campus Rd you've gone about 0.1 miles too far.</i>	

🕰 Save to My Maps

Use of directions and maps is subject to our Terms of Use. We don't guarantee accuracy, route conditions or usability. You assume all risk of use.

