

## **DIOCESAN STATISTICS - GUIDELINES**

The Diocesan statistics are used to monitor and shape the life and mission of our Diocese and its parishes. The statistics are often requested in categories established by the National Church and used throughout Canada. Statistics should be submitted for each separate congregation. (Financial statistics can be reported on a parish basis rather than a congregational basis if there is a fully integrated parish financial statement.) Reliable statistics are a sound foundation for planning Mission and Ministry. Please complete the attached form to the best of your ability and contact Liz Hamel (Administrative Assistant), Jane Mesich (Treasurer) or Jay Koyle (Congregational Development Officer) if you have any questions.

The following notes will help with the interpretation of the categories.

### **Total Members on the Parish Roll**

This will include the sum of all the baptized persons in the households on the parish list. This list should be reviewed yearly by the parish.

### **Attendance Christmas Eve and Day**

Numbers reported should include the evening of December 24, through to the evening of December 25, plus any Christmas home communions, and are not to be included in average Sunday attendance reporting unless Christmas falls on a Sunday.

### **Communicants During Easter (including Easter Vigil)**

For Algoma we are asking that this number represent the number of communicants at Easter Sunday as well as Easter Saturday vigils.

### **Home Communions**

Please include in these numbers communicants at services in senior's or long-term care facilities, or in hospital.

### **Average Total Attendance at Sunday Services**

Please include Sunday School attendees - children, children in the nursery, and adult staff looking after the Children.

Also include service participants in the chancel and sanctuary.

When the incumbent signs the register, the incumbent is confirming the accuracy of the attendance figures. Periodic training sessions should be held for sidespeople to instruct them in making, confirming, and recording accurate attendance counts.

### **Average Attendance at “Care Home” Services**

Parishes having regular mid-week services and mid-week services in “care homes” should report those figures as a separate category from average Sunday attendance.

### **Frequency of Services**

This category simply confirms whether the congregation meets weekly or less frequently, e.g. bi-weekly, monthly, summer only, etc.

### **Number of Other Identifiable Givers**

Please include people who make regular donations for church purposes but not one-time gifts for memorials, etc.