

**VOLUNTEER MINISTRY JOB DESCRIPTION
PASTORAL CARE / VISITOR**

Nature of the Position

The purpose of this position is to assist the Rector in providing support for individuals in need of care within the parish

Outline of responsibilities

May conduct visits with parishioners at the discretion

May conduct phone calls with parishioners or contact members through electronic means

May form support, prayer, or study groups to address the pastoral care needs of members of the parish

May conduct Eucharistic services with Reserved Sacrament within the church building

Skills, knowledge and experience (including but not limited to):

familiarity and experience with the community with respect to current social services and social action initiatives and governmental programs

an understanding of the evangelical role of the church within the community

Understanding of the basics of pastoral care as applicable to the particular situation

Boundaries and Limitations

is accountable to the Rector

must uphold the Risk Management Policy

Support, Supervision and Training

is responsible to the Rector and will not initiate a pastoral care contact on behalf of the parish without the consent of the Rector

Rector will ensure appropriate training in Pastoral Care

Visitor will keep a journal of all visits

Visitor will report visiting activities to the Rector on a regular basis

Participation Group

Rector and members of the parish

Screening Category

Low Risk if not involved in home visits

High Risk if involved in home visits

Length of Term

Negotiable with Rector