

2016 Financial Return

Parish #:

Parish Name:

Please return together with a complete financial statement and a copy of your church's Annual Vestry Report to the Synod office by February 28, 2017.

Section 1

Parish Income

	<u>Current Funds</u>	<u>Building Funds</u>	<u>All Other Funds</u>	Total
(1) Identifiable offerings				
Open offerings				
(2) Grant from Diocese				
Rentals				
From ACW/Other Church Organizations				
Appeals/Projects				
Endowment/Trust Funds/Bequests				
Borrowings-Capital Purpose				
Int. Inc. (Bank, etc.)				
Misc. Inc. (Specify)				

Total Receipts/Revenue _____

Canon D-4 - Parishes shall be assessed for the apportionment on the basis of a pro-rata apportionment on the parish income from open offerings and identifiable offerings towards the operating expenses as shown on the annual financial report.

1) Assessable Base - 2016 Final apportionment and 2018 preliminary apportionment will be calculated on this amount.

Identifiable Offerings	+	Open Offerings	equals	\$
\$		\$		

2) Assisted parishes should indicate on this line the amount of the approved grant and this amount should also be included on page 2 under Clergy Salary/Stipend. For multiple point parishes the amount should be pro-rated.

Section 2

Parish Expenses

Personal Services	<u>Salary/ Stipend</u>	<u>Housing Allowance</u>	<u>Car/Travel Allowance</u>	Total
Clergy				
Assistant Clergy				
Honoraria				
Clergy Supply				
Organist/Choirmaster				
Secretary/Treasurer				
Caretaker/Sexton				
LTD				
El & CPP (employer share)				
Group Life/Ext. Health Care & Dental				
Cont'd Education Plan				
Other Clergy Benefits				
Pension remitted				
Other:				
			Subtotal	_____

Property Expenses

	<u>Church</u>	<u>Hall</u>	<u>Parsonage</u>	
Insurance				
Light				
Fuel				
Maintenance/Supplies (Minor Repairs)				
			Subtotal	_____

General Operating Expenses

Advertising			
Printing/Stationery/Offertory envelopes, etc.			
Choir Supplies			
Bank Service Charges			
Other:			
Other:			
Other:			
Other:			
		Subtotal	_____

Total of Personal Services/Property/General Operating expenses

Section 3

Capital Outlays

	<u>Church</u>	<u>Hall</u>	<u>Parsonage</u>	<u>Total</u>
New Buildings				
New Furnishings				
New Equipment				
Major repairs, renovations				
				Subtotal

Debt Service Costs

Loan repayments:

Principal				
Interest				
				Subtotal

Other Expenses

Municipal Taxes				
Sunday School/Altar Supplies				
Bibles/Prayer/Hymn Books				
Apportionment Remitted				
Clergy Moving Costs				
Synod Delegates travel and expenses				
Misc. (Specify)				
Misc. (Specify)				
Misc. (Specify)				
				Subtotal

Special Appeals remitted

Primates' World Relief Fund				
Other:				
Other:				
Other:				
Other:				
Other:				
				Subtotal

Total of Capital/Debt costs/Other expenses/Special Appeal

Section 4

Reconciliation

Total Section 2 _____
 Total Section 3 _____
 Closing Balances - December 31, 2016 _____
 Total A _____
 Total Section 1 _____
 Opening Balances - January 1, 2016 _____
 Total B (should agree with A above) _____

Optional

Parish Income (Total of Section 1) _____
 less: Expenses (total of Sections 2 & 3) _____

Surplus/Deficit

Section 5

Other Information

Parish Charity Information Number _____
 Number of receipts issued for Income tax purposes _____
 Total dollar amount of receipts issued for income tax purposes _____

Outstanding Debts

Bank overdraft at December 31, 2016 _____
 Archbishop Wright Building Fund _____
 Clergy Moving Loan _____
 Unpaid interest on loans _____
 Apportionment _____
 Local stipend/travel _____
 Other (Please specify) _____
 Other: _____
 Other: _____
 Total outstanding liabilities _____

Bank overdraft information _____

Institution at which the overdraft is kept _____

Insurance

*Insurance information to be completed by all parishes.
 (Please attach copy of policy report as per Canon 1-3, Section 2,L)*

	<u>Value</u>	<u>Amount of Insurance</u>
Churches and Halls		
Furnishings		
Rectories & Houses		
Totals	0	0

Annual Vestry Report Attached

Date: _____ Treasurer(signature) _____
 Incumbent(signature) _____
 Warden(s) (signature) _____