

VOLUNTEER MINISTRY JOB DESCRIPTION SERVER

Nature of the Position

This position encompasses the roles of server, acolyte and crucifer. It provides assistance to the clergy, Eucharistic assistants and the congregation in enhancing the worship life of the congregation.

Outline of responsibilities

acts at various times as crucifer, acolyte or altar server at main Sunday services and other special services

receives offering plate from sidepersons

is expected to arrive 20 minutes prior to scheduled service in order to robe, light the eucharistic candles and/or retrieve the processional cross

is expected to attend service at scheduled time. If unable to attend, is responsible for obtaining a replacement and notifying the church office of the change by Thursday morning prior to scheduled time.

Skills & Experience

must be a baptized and confirmed Anglican

regular church attendance is encouraged

neat appearance required

sense of reliability and punctuality

Boundaries and Limitations

must uphold the Risk Management Policy

Support, Supervision and Training

is accountable to the Sacristan and the Rector

is required to undergo prescribed training program with graduated responsibilities

is expected to attend periodic upgrading/training sessions

is commissioned by the Rector

Participation Group

Servers guild

Eucharistic celebrants

Screening Category

Low Risk

Length of Term

1 year, renewable on the advice of the Sacristan

Benefits to Volunteer

a sense of spiritual growth and Christian service which comes from intimate involvement with the life of the Eucharist and the worship of the Church